Verizon Policy on Face Coverings While Working Outside the Home (U.S. only)

Updated March 29, 2022

Please ensure you review this policy daily as the information is subject to change.

**Face Covering Requirements**

**High community level**
- If you are working indoors at a Verizon worksite in a county that CDC designates as “high” community level or in an area where masks are required by local law, you must wear a mask, regardless of vaccination status.
- In those areas, while working indoors, you may remove your mask when alone in the room or to eat and drink while distanced.

**Medium or low community level**
- In a county that CDC designates as “low” or “medium” community level, masks will be optional, unless required by state/local law.

**Returning from quarantine after 5 days (regardless of vaccination status):**
- For those who are cleared to return to work from quarantine after 5 days, you must wear a face covering at all times while indoors at a Verizon worksite or customer facility for the next 5 days, except you may briefly remove your face covering to eat or drink if distanced.

In all areas, you must always wear a mask when requested by a customer.

**Jurisdiction-Specific Requirements**

Certain jurisdictions require masks in specific circumstances. Review the table below and if you will be working in any of the locations listed, you must comply with the local requirements.

<table>
<thead>
<tr>
<th>State/County/City</th>
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<tbody>
<tr>
<td><strong>New York:</strong></td>
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<td>● New York City Contractors (at all times while physically interacting with City employees or members of the public while in the course of performing work on a New York City contract)</td>
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<td><strong>South Carolina:</strong></td>
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<td>● Richland County (at all times while indoors. Retail only, excludes all other facilities)</td>
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**Additional Information**

Updated March 29, 2022
Employees may choose to wear Verizon-provided face coverings even where not required unless wearing the face covering causes safety concerns because of the introduction of a hazard (for instance, straps getting caught in machinery) or “otherwise restricted by a local mandate”. In these instances, consult with EHS.

If you choose or are required to wear a mask at work, you must wear a Verizon-provided mask. Our worksite-based employees already have masks available to them at their work locations. Our hybrid team members can continue to leverage the existing mask ordering process on the Work Forward microsite.

Face coverings may be reused as long as they are in good condition. Disposable face coverings can be placed in any lined trash can. Cloth face coverings can be laundered in a standard washing machine.

The use of a face covering is not meant to be a substitute for other protective measures. You should continue to practice handwashing hygiene, and observe other safety requirements.

If there is a reason you cannot wear a face covering, please contact your supervisor or HR Business Partner.