Optical Wave Service
Order Job Aid

verizon business
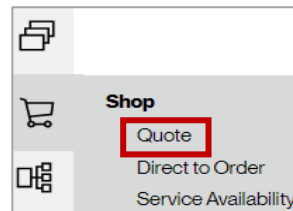
Formerly known as Metro/Regional Wave (OWS)
Customize a solution to deliver private data over a fully managed, point-to-point circuit on an advanced optical network.
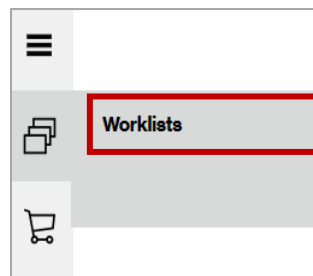
Things to Know

- A **"Quote"** must be submitted prior to creating an order

- Refer to the **Wave** Quote Job Aid

Shop
Quote
Direct to Order
Service Availability

Getting Started

From the Hamburger menu, select **Worklists**

1. Choose the **Orde**r Worklist

2. Enter the submitted **Quote ID** onto the search bar of the **Order Worklist** (or search directly from the worklist)

3. Click the Order Name field to open and **start the order submission process**

≡

Worklists

Repair | Maps | Reservations | **Order** | Voice | Request | Availability | Quote

(1)

(2) TESTOW336156-001   X 🔍

Filter by:	All Companies ⌄	All Owners ⌄	All Product Categories ⌄	All Activity ⌄	**Apply**			⬈ ⬇
Order Name ⬍	Project ID ⬍	Product ⬍ ⇄	Product Offering ⬍ ⇄	Submitted Date ⬍	Requested Due Date ⬍	Status ⬍ ⇄	Milestone ⬍ ⇄
(3) TESTOW336156-001		Wavelength Solutions	Metro/Regional Wave (OWS)			New	

Common Order Status:
New- A new Quote was submitted to Order
Open- Order saved but not submitted for processing
Submitted- Order submitted for processing
In Progress- Order is being worked
Cancelled- Order has been cancelled
Error-An Order Error that requires attention
Completed –The Order process is complete

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Administration

- Click the pencil ✏ to modify the Order Name aka PON (max length 16)

- Click the Flag to move a priority order towards the top of the order
  worklist (once the order is saved)

> TESTOW336156-001 ✏ ⚑
> Product Selected: Wavelength Solutions

Make the following selections on the **From Location**

1. Enter **Sublocation**: Structure Type | Elevation Type | Unit Type (example below)

2. Enter the **End Customer Name**

From Location:	5020 SULKY DR,

Additional Location Details-Sub-Loc*: ①

Structure Type:	Elevation Type:	Unit Type:
Select Structure ⌄	Select Elevation ⌄	Select Unit

Structure Value:	Elevation Value:	Unit Value:

End Customer Name*: ②

Make the following selections on the **To Location**

1. Enter **Sublocation**: Structure Type | Elevation Type | Unit Type (example below)

2. Enter the **End Customer Name**

To Location:	9680 ATLEE COMMONS DR,

Additional Location Details-Sub-Loc*: ①

Structure Type:	Elevation Type:	Unit Type:
Select Structure ⌄	Select Elevation ⌄	Select Unit

Structure Value:	Elevation Value:	Unit Value:

End Customer Name*: ②

Make the following selections

1. Choose CCNA

2. Select Billing Account
   Number: New | Existing |
   Specific BAN

CCNA*:	Billing Account Number (BAN/Bill ID)*:
Select CCNA ① ⌄	Select Billing ②

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Administration (continued)

Make the following selections

1. Enter **Project ID** to label a group of orders for easier accessibility from the Order Worklist (as applicable)
2. Populate **CNO (CBS/CNE) Number** (obtained from the Verizon Solutions Engineer) (as applicable)
3. Use **Related Order Number RPON** to group orders to be worked in a certain order (as applicable)
4. The **Quote Authorized** indicator default set to yes which allows quoting for special construction
5. Use Remarks to add additional details to the order

Click **Next**

Project ID:		CNO(CBS/CNE Case Number):
1		**2**
Related Order Number (RPON):		Quote Authorized(QA): ☑
3		**4**
Remarks:		**Next**
5		

Configuration

This Example is based on Quoting Optical Extension Yes on both ends and Location Type set to Customer Premise

Choose the appropriate **Configuration Details**:

1. Select **Protocol:** Semi-Transparent | LAN-PHY | WAN-PHY
2. Add **CILLI** (when Location Type is Data Center or Colo)
3. From/To Interface is pre-populated (1310 or 1550)
4. Use **Remarks** to add additional details to the order

Click **Next**

Wavelength Service Configuration

Speed:	10 Gbps	Term:	3 Years

Protocol*:
[Semi-Transparent | LAN-PHY | **WAN-PHY**] **1**

From Location:	5020 SULKY DR	To Location:	9680 ATLEE COMMONS DR

Type OF Facility*: [RMMS | IOS | **LEC Entrance**]   Type OF Facility*: [RMMS | IOS | **LEC Entrance**]

Location Type*: Customer Premise   Location Type*: Customer Premise

CLLI: **2**   CLLI:

From Interface*: 10GBASE ER   To Interface*: 10GBASE ER
1550 NM SMF   **3**   1550 NM SMF

Spec:
OWSP1

Remarks: **4**   **Next**

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Contacts

Provide contact details

- Implementation Contact

- Design Contact

- From & To End Customer (Local Contact)

- From & To Alternate Local Contact

Click **Next**

Note:
• The End Customer and Alternate Contact must be different

Contact Details

Requestor Contact:

* General Example *

Implementation Contact:

Name*:

Email*:

Next

Delivery

1. Click the appropriate **Month**

2. Select the **Requested Due Date** (first bolded date)

3. Click **"Early Acceptance"** Yes/No (allows Verizon to deliver the service sooner if possible)

Click **Next**

Calendar

Today
26
Thursday

Early Acceptance:
YES | NO

Requested Due Date

JAN 2024 ① ‹ ›

S	M	T	W	T	F	S
JAN						
	1	2	③	4	5	6
7	8	9	② 11	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Back | Next

Summary

Review the **Order Summary** page prior to order submission

- Click to Save Order

- Assign Order (if needed)

- Download order to PDF (if needed)

- Click back to make adjustments

Click **Submit**

Additional Detail:

Use the following link to manage **Sups** & **Milestones**