



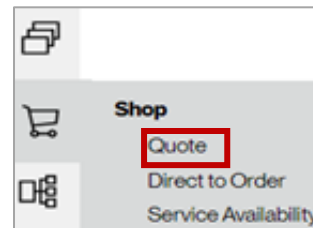
# Wavelength Services Solution+ Order Job Aid



Formerly known as Metro/National Wave (Optimized)  
Delivers private data over a fully managed point to point circuit on an advanced optical network

## Things to Know

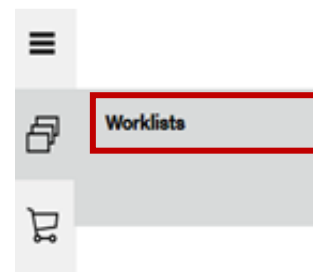
- A **“Quote”** must be submitted prior to creating an order
- Refer to the **Wavelength Services Solution+ Quote Job Aid**



## Getting Started

From the Hamburger menu, select **Worklists**

1. Choose the **Order** Worklist
2. Enter the submitted **Quote ID** onto the search bar of the **Order Worklist** (or search directly from the worklist)
3. Click the Order Name field to open and **start the order submission process**



1

**Order** | Quote | Request | Maps | Reservations | Availability | Voice | Repair | Delivery

WAVEOPT22987-001

2

3

Order Name	Project ID	Product	Product Offering	Submitted Date	Requested Due Date	Status	Milestone
WAVEOPT22987-001		Wavelength Solutions	Wavelength Services Solution +			New	

### Common Order Status:

**New**- A new Quote was submitted to Order  
**Open**- Order saved but not submitted for processing  
**Submitted**- Order submitted for processing  
**In Progress**- Order is being worked  
**Cancelled**- Order has been cancelled  
**Error**-An Order Error that requires attention  
**Completed** -The Order process is complete




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## Administration

- Click the pencil  to modify the Order Name aka PON (max length 16)
- Click the Flag to move a priority order towards the top of the order worklist (once the order is saved)

WAVEOPT22987-001

Product Selected: Wavelength Solutions-  
Wavelength Services Solution +

Make the following selections

1. Add From and To Sublocation: Structure Type | Elevation Type | Unit Type (example below)
2. Enter From and To End Customer Name
3. Project ID-label a group of orders for easier accessibility from the Order Worklist (as applicable)
4. Select Billing Account Number
  - Existing (Utilize an existing ban)
  - New (Provide billing address details to create a new ban)
  - BAN (Choose a particular ban from the dropdown box)
5. Use RPON to relate active orders to be worked together or in a certain order (when applicable)
6. Add Remarks (optional)

Click **Next**

**Administration**

1 From Location: 18850 Orange St,

Additional Location Details-Sub-Loc:

Structure Type\*: Building Elevation Type\*: Floor Unit Type\*: Room

Structure Value\*: Main Elevation Value\*: 12 Unit Value\*: 227

End Customer Name\*: 2 ABC Company

1 To Location: 800 S HOPE ST

Additional Location Details-Sub-Loc:

Structure Type\*: Building Elevation Type\*: Floor Unit Type\*: Room

Structure Value\*: Main Elevation Value\*: 2 Unit Value\*: 123

End Customer Name\*: 2 DEF Company

Project ID: 3 Billing Account Number (BAN/BB ID)\*: 4 Select Billing

Related Order Number (RPON): 5

Remarks: 6



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## Configuration

Choose the appropriate **Configuration** Details:

1. Protocol: LAN-PHY | WAN-PHY | OTU-2 | OTU-2e | Transparent
2. From and To Connector Type: LC | FC | SC
3. From and To: AC | DC
4. Add Remarks (optional)

Click **Next**

**Wavelength Service Configuration**

Speed: 10 GbpsTerm: 3 Years

1

Protocol:

LAN-PHY

**WAN-PHY**

OTU-2

OTU-2e

Transparent

From Location:

18850 Orange St, Bloomington, CA, 92310-2425, USA

To Location:

800 S HOPE ST, LOS ANGELES, CA, 90017, USA

From Interface:

10GBASE LW

1310 NM SMF

To Interface:

10GBASE LW

1310 NM SMF

From Connector Type:

**LC**

FC

SC

2

To Connector Type:

**LC**

FC

SC

From Power:

**AC**

DC

3

To Power:

**AC**

DC

4

Remarks:

## Contacts

Provide contact details

- Technical Contact
- Primary Customer Contact
- Signatory Contact
- Primary Proactive Contact
- From and To End Customer (Local Contact)
- From and to Alternate Local Contact

Click **Next**

**Note:**

- The End Customer and Alternate Contact must be different

**Contact Details**

Requestor Contact:

Technical Contact:

\*General Example\*

Name:

Email:

Phone:

Primary Customer Contact:

Name:

Email:

Phone:

Signatory Contact:

Name:

cccc

Email:

ccccc@ccccc.com

Phone:

0000 000 0000 x 0000



# Wavelength Services Solution + Order Job Aid



Delivers private data over a fully managed point to point circuit on an advanced optical network

## Delivery

1. Click the appropriate **Month**
2. Select the **Requested Due Date**
3. Click **“Early Acceptance”** Yes or No


Note: Choose **“Yes”** if you wish to accept delivery of the circuit prior to the **Requested Due Date** (if an earlier delivery is possible)

Click **Next** to proceed

Next

## Summary

### Review **Order Summary**

1. Click to Save Order
  2. Assign Order (if needed)
  3. Download order 
  4. Click back button to make adjustments
- Click **Submit**

### Additional Detail:

Use the following link to manage **Supps** & **Milestones**

Order Summary			
Order Name:	WAVEOPT22967-001	Contact:	
Activity:	Install	Technical Contact:	vlorib
Company:		From Local Contact:	zckvssdf
From Location:	16850 Orange St	To Local Contact:	yffm
From Location Details:	Building Main, Floor 12, Room 227	From Alternate Contact:	zhdgtsqwtglog
From End Customer:	ABC Company	To Alternate Contact:	www.google
Signatory:		To Location:	800 S HOPE ST
Primary Customer:	3332409a	To Location Details:	Building Main, Floor 2, Room 123
Primary Proactive Notification:	2xkz3221	To End Customer:	DEF Company
Requested Due Date:	06/06/2024	Project ID:	
Early Acceptance:	No		
Product:	Wavelength Solutions Wavelength Services Solution +	Term:	3 Years
Speed:	10 Gbps	Contract:	C34n47-01
BAN:	U0000548	Protocol:	WAN-PHY
From OE/Termination Type:	Verizon Provided	To OE/Termination Type:	Verizon Provided
From Connector Type:	LC	To Connector Type:	LC
From Power:	AC	To Power:	AC
RPON:		From Location Interface:	1210 NM SMF
To Location Interface:	1210 NM SMF	From Interface:	10GBASE LW
To Interface:	10GBASE LW	From Building Manned:	N
To Building Manned:	N	From Access Hours:	
To Access Hours:		Special Access or Dispatch Instructions:	
Customer Comments:			

Upload LOA

Back Save Submit