



Dedicated E-Line | NNI Standalone Quote Job Aid



Connection of the customer's network & the Verizon Ethernet network configured as Port & Access

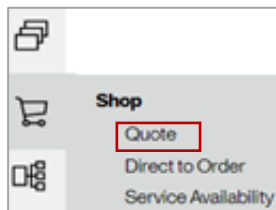
Things to Know

- The existing contract ID field is being renamed to Pricing ID. This field indicates whether the pricing is standard contractual or promotional. It is not specific to promotions. When a promotion drives the pricing, it will contain the value of the Promo, but it does not just indicate pricing related to promotions.
- An additional value of "New" will be available in the Pricing ID field. Selecting the value of "New" enables a quote to be created without an existing contract. Existing contract IDs will continue to appear as selections in the Pricing ID drop down as applicable.

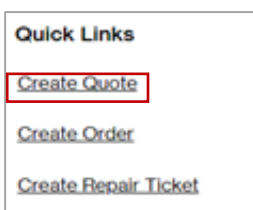
Getting Started

There are **three** ways to create a Quote

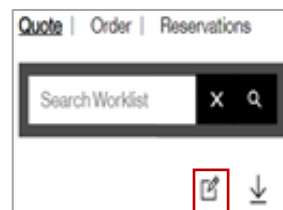
Option 1: From **Shop**



Option 2: From **Quick Links**



Option 3: From **Quote Worklist**





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Quote Job Aid



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Quote Configuration

1. Select Product Name: **Dedicated E- Line**
2. Select Product Offering: **NNI Standalone**
3. Choose **Company** from the drop-down
4. Retain or modify **Group Name** if needed (minimum of 4 characters maximum of 12)
5. Select **Term** (default is product specific and varies based on product)
6. Select **Contract ID** from the drop down

Quote Configuration

Product Name * Dedicated E-Line	Product Offering* NNI Standalone	Company * VERIZON INTERNET SERVICES NORTH INC.
Group Name* VER890550436	Term (in Years):* <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5	Contract ID: * New

1. Use **Upload** to attached Bulk Address | Generic Template
2. Enter **Location** in the type ahead field, select address from the drop down (green check mark indicates the address validation was successful)
3. The **Access Type** confirms the services will be provisioned On Net (Verizon).
Note: Off Net (Third Party provider) is not available for the product.
4. The **Service Type** will prepopulate
5. Enter **Speed**
6. Select **Additional Features** if applicable (Colocation Override, Telecom Service Priority)
7. Include **Remarks** (if needed)

Click **Get Pricing**

1	3	4	5	6	7	
Upload					Delete Copy Add	
No.	<input type="checkbox"/> Location *	Access Type	Service Type	Speed (NNI) *	Additional Features	Remarks
1	<input type="checkbox"/> <input type="text"/>		Port & Access	<input type="text"/>	+	<input type="text"/>
<div>Save Get Pricing</div>						

Quote Configuration Functions

Upload- Upload or Access Address and Generic templates

Delete- Remove one or more rows

Copy- Copy one or more rows

Add- Add one row at a time



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Quote Summary

Review Pricing:

1. Click the checkbox to select the Price Quote
2. Hover over **MRC/NRC** to review a breakdown of the price (if needed)
3. Click **Accept** to acknowledge the budgetary quote
4. Click **Submit** Quote
5. Choose the **Order Assignee** (if desired)
6. Click **Submit** (this action moves the submitted quote to the Order Worklist to be worked on at a later time) or
7. Click **Start Order** (this action allows you to immediately begin working on the order)

The screenshot shows the Quote Summary interface. Callout 1 points to the checkbox in the 'No.' column. Callout 2 points to the 'MRC' and 'NRC' columns. Callout 3 points to the 'Accept' button. Callout 4 points to the 'Submit' button. Callout 5 points to the 'Assignee Name' dropdown. Callout 6 points to the 'Submit' button. Callout 7 points to the 'Start Order' button. A red box highlights the 'Pricing ID' column.

No.	Quote ID	Location	Access Type	Speed	Pricing ID	Term	MRC	NRC	Status	Expires
1	A771000000000	60 HUDSON ST NEW YORK, NY 10014 USA	Verizon	100Mbps	DW00000000	3 Years	\$475.00	\$0.00	Open	01/21/2024

Records: 1

You are acknowledging that this quote is budgetary and may not include pricing associated with transport, special construction or other features that may apply to the quoted service.

Are you sure you want to submit this quote?

Assignee Name: [Dropdown]

Buttons: Accept, Close, Submit, Start Order

Quote Summary Functions

1. Use **Download** to access quote/pricing CSV file
2. Click **Refresh** to reload the page
3. Choose **Accept** to agree to the Price Quote
4. Click **Edit Group** to:
 - Edit or Modify quotes in an Open or Error status
5. Click **Delete** to remove one, several or all quotes
6. Click **Submit** to process and submit the Quote
7. Click **PDF** to generate a PDF document for one quote at a time

The screenshot shows the toolbar at the bottom of the Quote Summary interface. Callout 1 points to the 'Download' button. Callout 2 points to the 'Refresh' button. Callout 3 points to the 'Accept' button. Callout 4 points to the 'Edit Group' button. Callout 5 points to the 'Delete' button. Callout 6 points to the 'Submit' button. Callout 7 points to the 'PDF' button.

Buttons: Download, Refresh, Accept, Edit Group, Delete, Submit, PDF

Quoting Tips

1. A quote must be submitted in order for it to be converted to an order
2. Quotes in Submitted, Pricing Requested or Pricing Review status cannot be edited
3. In order to generate an additional quote, add a new row to the group and populate the requested information
4. Co-location addresses will default to Off Net pricing (Co-location override must be selected via Additional Features during the quote journey)
5. From the Quote Summary page, the group quote information can be downloaded into a csv file
6. You can manually add up to 250 locations