Dedicated E-Line | NNI Standalone Quote Job Aid

Connection of the customer's network & the Verizon Ethernet
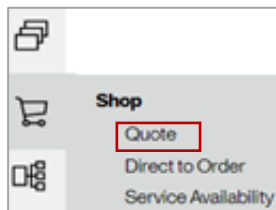network configured as Port & Access

Things to Know

- The existing contract ID field is being renamed to Pricing ID. This field indicates whether the pricing is standard contractual or promotional. It is not specific to promotions. When a promotion drives the pricing, it will contain the value of the Promo, but it does not just indicate pricing related to promotions.

- An additional value of "New" will be available in the Pricing ID field. Selecting the value of "New" enables a quote to be created without an existing contract. Existing contract IDs will continue to appear as selections in the Pricing ID drop down as applicable.
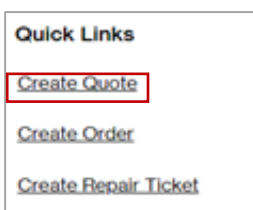
Getting Started

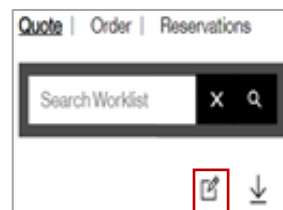There are **three** ways to create a Quote

Option 1: From **Shop**　　　　Option 2: From **Quick Links**　　　　Option 3: From **Quote Worklist**

Quote Configuration

1. Select Product Name: **Dedicated E- Line**
2. Select Product Offering: **NNI Standalone**
3. Choose **Company** from the drop-down
4. Retain or modify **Group Name** if needed (minimum of 4 characters maximum of 12)
5. Select **Term** (default is product specific and varies based on product)
6. Select **Contract ID** from the drop down

Quote Configuration

Product Name *	Product Offering*	Company *
Dedicated E-Line ①	NNI Standalone ②	VERIZON INTERNET SERVICES NORTH INC. ③

Group Name*	Term (in Years):*	Contract ID: *
VER890550436 ④	1 2 ✔3 4 5 ⑤	New ⑥

1. Use **Upload** to attached Bulk Address | Generic Template
2. Ente**r** **Location** in the type ahead field, select address from the drop down (green check mark indicates the address validation was successful)
3. The **Access Type** confirms the services will be provisioned On Net (Verizon).
   Note: Off Net (Third Party provider) is not available for the product.
4. The **Service Type** will prepopulate
5. Enter **Speed**
6. Select **Additional Features** if applicable (Colocation Override, Telecom Service Priority)
7. Include **Remarks** (if needed)

Click **Get Pricing**

Upload ①								Delete Copy Add
No.	Location * ②	③ Access Type	④ Service Type	⑤ Speed (NNI) *	⑥ Additional Features	⑦ Remarks		
1	🔍		Port & Access	🔍	+			

Save **Get Pricing**

Quote Configuration Functions
Upload- Upload or Access Address and Generic templates
Delete- Remove one or more rows
Copy- Copy one or more rows
Add- Add one row at a time

Dedicated E-Line | NNI Standalone Quote Job Aid

Connection of the customer's network & the Verizon Ethernet network configured as Port & Access

Quote Summary

Review **Pricing**:
1. Click the checkbox to select the Price Quote
2. Hover over **MRC/NRC** to review a breakdown of the price (if needed)
3. Click **Accept** to acknowledge the budgetary quote
4. Click **Submit** Quote
5. Choose the **Order Assignee** (if desired)
6. Click **Submit** (this action moves the submitted quote to the Order Worklist to be worked on at a later time) or
7. Click **Start Order** (this action allows you to immediately begin working on the order)

Quote Summary Functions

1. Use **Download** to access quote/pricing CSV file
2. Click **Refresh** to reload the page
3. Choose **Accept** to agree to the Price Quote
4. Click **Edit Group** to:
    • Edit or Modify quotes in an Open or Error status
5. Click **Delete** to remove one, several or all quotes
6. Click **Submit** to process and submit the Quote
7. Click **PDF** to generate a PDF document for one quote at a time

> **Quoting Tips**
>
> 1. A quote must be submitted in order for it to be converted to an order
>
> 2. Quotes in Submitted, Pricing Requested or Pricing Review status cannot be edited
>
> 3. In order to generate an additional quote, add a new row to the group and populate the requested information
>
> 4. Co-location addresses will default to Off Net pricing (Co-location override must be selected via Additional Features during the quote journey)
>
> 5. From the Quote Summary page, the group quote information can be downloaded into a csv file
>
> 6. You can manually add up to 250 locations