



Switched E-Line | EVC Standalone Quote Job Aid



The association of two active UNIs or an active UNI and an active NNI/HUB for delivering Ethernet frames between two customer locations.

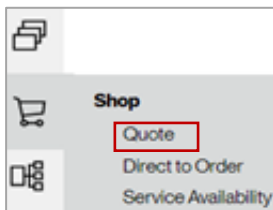
Things to Know

- The existing contract ID field is being renamed to Pricing ID. This field indicates whether the pricing is standard contractual or promotional. It is not specific to promotions. When a promotion drives the pricing, it will contain the value of the Promo, but it does not just indicate pricing related to promotions.
- An additional value of "New" will be available in the Pricing ID field. Selecting the value of "New" enables a quote to be created without an existing contract. Existing contract IDs will continue to appear as selections in the Pricing ID drop down as applicable.

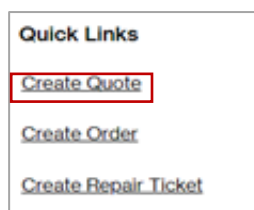
Getting Started

There are **three** ways to create a Quote

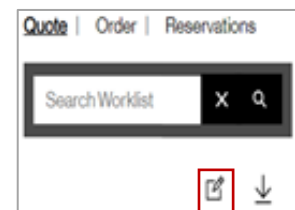
Option 1: From **Shop**



Option 2: From **Quick Links**



Option 3: From **Quote Worklist**





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Quote Configuration

1. Select Product Name: **Switched E Line**
2. Select Product Offering: **EVC Standalone**
3. Choose **Company** from the dropdown
4. Retain or modify **Group Name** if needed (minimum of 4 characters maximum of 12)
5. Select **Contract ID** from the drop down

Quote Configuration

Product Name *	Product Offering *	Company *
Switched E-Line	EVC Standalone	New
Group Name *	Contract ID: *	
EVC30088671	040002-03	

6. Enter **Speed**
7. Select **EVC Performance**
8. Add **Remarks** (if needed)
9. Click **Get Pricing**

Upload

No.	Speed(EVC) *	EVC Performance	Remarks
1	100 M	Basic	

Save Get Pricing

Quote Configuration Functions

Upload- Upload or access Address and Generic templates

Delete- Remove one or more rows

Copy- Copy one or more rows

Add- Add one row at a time



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Quote Summary

Review **Pricing**:

1. Hover over MRC/NRC to review a breakdown of the price (if needed)
2. Click the checkbox to select the Price Quote
3. Click Accept to acknowledge the budgetary quote
4. Submit Quote
5. Choose the Order Assignee (if desired)
6. Click Submit (this action moves the submitted quote to the Order Worklist to be worked on at a later time) or
7. Click Start Order (this action allows you to immediately begin working on the order)

Download	Refresh	Accept	Edit Group	Delete	Submit	PDF		
<input type="checkbox"/>	QuoteID ↑↓	Speed ↑↓	PricingID ↑↓	EVC Performance ↑↓	MRC ↑↓	NRC ↑↓	Status ↑↓	Expires ↑↓
<input type="checkbox"/>	ATT291448916-001	100 Mbps	C34147-01	Basic	\$190.00	\$100.00	Submitted	05-13-2025

You are acknowledging that this quote is budgetary and may not include pricing associated with transport, special construction or other features that may apply to the quoted service.

Accept **Close**

Are you sure you want to submit this quote?

- By submitting this quote, you are moving it to your order work queue for further processing.
- This quote expires in 90 days and will no longer be available for ordering after the expiration date.
- You are acknowledging that this quote is budgetary and may not include pricing associated with transport, special construction or other features that may apply to the quoted service.

Assign to Order:

Cancel **Submit** **Start Order**

Quote Summary Functions

1. Use **Download** to access quote/pricing CSV file
2. Click **Refresh** to reload the page
3. Choose **Accept** to agree to the Price Quote
4. Click **Edit Group** to:
 - Edit or Modify quotes in an Open or Error status
5. Click **Delete** to remove one, several or all quotes
6. Click **Submit** to process and submit the Quote
7. Click **PDF** to generate a PDF document for one quote at a time

Download Refresh Accept Edit Group Delete Submit PDF

Quoting Tips

1. A quote must be submitted to order for it to be converted to an order
2. Quotes in Submitted, Pricing Requested or Pricing Review status cannot be edited
3. In order to generate an additional quote, add a new row to the group and populate the requested information
4. Co-location addresses will default to Off Net pricing (Co-location override must be selected via Additional Features during the quote journey)
5. From the Quote Summary page, the group quote information can be downloaded into a csv file
6. You can manually add up to 250 locations