



Switched E-Line Metro/National (EVPL) Combo Quote Job Aid

End user UNI and associated EVC connecting to an active UNI or NNI/HUB.

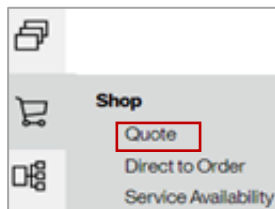
Things to Know

- The existing contract ID field is being renamed to Pricing ID. This field indicates whether the pricing is standard contractual or promotional. It is not specific to promotions. When a promotion drives the pricing, it will contain the value of the Promo, but it does not just indicate pricing related to promotions.
- An additional value of "New" will be available in the Pricing ID field. Selecting the value of "New" enables a quote to be created without an existing contract. Existing contract IDs will continue to appear as selections in the Pricing ID drop down as applicable.

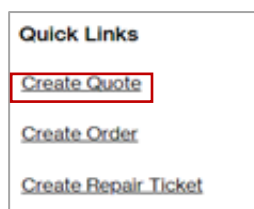
Getting Started

There are **three** ways to create a Quote

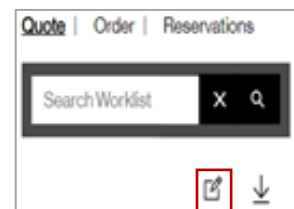
Option 1: From **Shop**

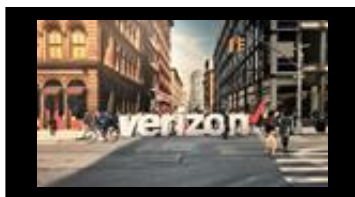


Option 2: From **Quick Links**



Option 3: From **Quote Worklist**





Switched E-Line Metro/National (EVPL) Combo Quote Job Aid

End user UNI and associated EVC connecting to an active UNI or NNI/HUB.

Quote Configuration

1. Select Product Name: **Switched E-Line Metro/National (EVPL)**
2. Select Product Offering : **UNI/EVC Combo**
3. Choose **Company** from the dropdown
4. Retain or modify **Group Name** if needed (minimum of 4 characters maximum of 12)
5. Select **Term** (default is product specific and varies based on product)

Quote Configuration

Product Name *	Product Offering*	Company *
Switched E-Line Metro/National (EVPL) 1	UNI/EVC Combo 2	ABC Company 3
Group Name*	Term (in Years):*	
TEST01918275 4	1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 5	

1. Enter **Location** (green check mark indicates the address validation was successful)
2. The **Access Type** determines if the services will be provisioned On Net (Verizon) or Off Net (Third Party provider) based on the address entered
3. Enter **Speed**
4. Click + to include **Additional Features** (if needed)
5. Include **Remarks** (if needed)
6. Click **Get Pricing**

No.	Location *	Access Type	Speed(EVC/UNI/Access) *	Additional Features	Remarks
1	105 HALSE USA X	Verizon	50M/100M X	4	5

Save Get Pricing 6

Additional Features:

☐ Collocation Override

☐ Telecom Service Priority

Quote Configuration Functions

Upload- Upload or access Address and Generic templates

Delete- Remove one or more rows

Copy- Copy one or more rows

Add- Add one row at a time



Switched E-Line Metro/National (EVPL) Combo Quote Job Aid

End user UNI and associated EVC connecting to an active UNI or NNI/HUB.

Quote Summary

Review **Pricing**:

1. Hover over MRC/NRC to review a breakdown of the price (if needed)
2. Click the checkbox to select the Price Quote
3. Click Accept to acknowledge the budgetary quote
4. Submit Quote
5. Choose the Order Assignee (if desired)
6. Click Submit (this action moves the submitted quote to the Order Worklist to be worked on at a later time) **or**
7. Click Start Order (this action allows you to immediately begin working on the order)

Download

Refresh

Accept

Edit Group

Delete

Submit

PDF

No.	<input checked="" type="checkbox"/>	Quote ID	Location	Access Type	Speed	Pricing	Term	MRC	NRC	Status	Expires
1	<input checked="" type="checkbox"/>	TEST0198275-001	165 HALSEY ST	Verizon	50 Mbps/100 Mbps/1 Mbps	Standard	3 Years	\$210.00	\$110.00	Open	01/16/2024

2

3

4

1

You are acknowledging that this quote is budgetary and may not include pricing associated with transport, special construction or other features that may apply to the quoted service.

3 Accept Close

Are you sure you want to submit this quote?

- By submitting this quote, you are moving it to your order work queue for further processing.
- This quote expires in 30 days and will no longer be available for ordering after the expiration date.
- You are acknowledging that this quote is budgetary and may not include pricing associated with transport, special construction or other features that may apply to the quoted service.

Assign to Order:

Assignee Name

5 Cancel **6** Submit **7** Start Order

Quote Summary Functions

1. Use Download to access quote/pricing CSV file
2. Click **Refresh** to reload the page
3. Choose **Accept** to agree to the Price Quote
4. Click **Edit Group** to:
 - Edit or Modify quotes in an Open or Error status
5. Click **Delete** to remove one, several or all quotes
6. Click **Submit** to process and submit the Quote
7. Click **PDF** to generate a PDF document for a single quote only



Quoting Tips

1. A quote must be submitted to order for it to be converted to an order
2. Quotes in Submitted, Pricing Requested or Pricing Review status cannot be edited
3. In order to generate an additional quote, add a new row to the group and populate the requested information
4. Co-location addresses will default to Off Net pricing (Co-location override must be selected via Additional Features during the quote journey)
5. From the Quote Summary page, the group quote information can be downloaded into a csv file
6. You can manually add up to 250 locations