verizon
business

Switched E-Line Metro/Regional (TLS) EVC Standalone Quote Job Aid

The association of two active UNIs or an active UNI and an active NNI/HUB
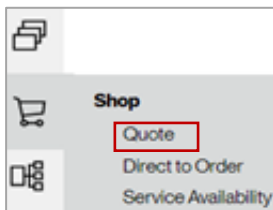for delivering Ethernet frames between two customer locations.

Things to Know

- The existing contract ID field is being renamed to Pricing ID. This field indicates whether the pricing is standard contractual or promotional. It is not specific to promotions. When a promotion drives the pricing, it will contain the value of the Promo, but it does not just indicate pricing related to promotions.

- An additional value of "New" will be available in the Pricing ID field. Selecting the value of "New" enables a quote to be created without an existing contract. Existing contract IDs will continue to appear as selections in the Pricing ID drop down as applicable.
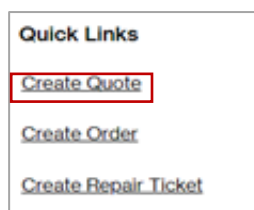
Getting Started

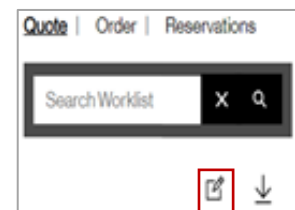There are **three** ways to create a Quote

Option 1: From **Shop**   Option 2: From **Quick Links**   Option 3: From **Quote Worklist**

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Quote Configuration

1. Select Product Name: **Switched E-Line Metro/Regional (TLS)**
2. Select Product Offering: **EVC Standalone**
3. Choose **Company** from the dropdown
4. Retain or modify **Group Name** if needed (minimum of 4 characters maximum of 12)
5. Select **Term** (default is product specific and varies based on product)

Quote Configuration

Product Name *	Product Offering*	Company *
Switched E-Line Metro/Regi	EVC Standalone	ABC Company

Group Name*	Term (in Years):*
Quote ABCD	☐ 1 ☐ 2 ✔ 3 ☐ 4 ☐ 5

1. Enter **UNI Circuit ID** (at End User Location)
2. Enter **Location** (green check mark indicates the address validation was successful)
3. Enter **Speed** (EVC)
4. Select **Performance:** Realtime, Priority, Basic, Low Cost Ethernet (address specific)
5. Select **Service Type**
6. Click + to add **Additional Features** (if desired)
7. Include **Remarks** (if needed)

Click **Get Pricing**

No.	☐	UNI Circuit ID at End User Location *	Location *	Speed(EVC) *	Performance	Service Type	Additional Features	Remarks
1	☐	🔍		⚡	Basic ⌄	--Select-- ⌄	+	

Save **Get Pricing**

Quote Configuration Functions
Upload - Upload or access Address and Generic templates
Delete - Remove one or more rows
Copy - Copy one or more rows
Add - Add one row at a time

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Quote Summary

Review **Pricing**:
1. Hover over MRC/NRC to review a breakdown of the price (if needed)
2. Click the checkbox to select the Price Quote
3. Click Accept to acknowledge the budgetary quote
4. Submit Quote
5. Choose the Order Assignee (if desired)
6. Click Submit (this action moves the submitted quote to the Order Worklist to be worked on at a later time) or
7. Click Start Order (this action allows you to immediately begin working on the order)

Quote Summary Functions

1. Use Download to access quote/pricing CSV file
2. Click **Refresh** to reload the page
3. Choose **Accept** to agree to the Price Quote
4. Click **Edit Group** to:
    • Edit or Modify quotes in an Open or Error status
5. Click **Delete** to remove one, several or all quotes
6. Click **Submit** to process and submit the Quote
7. Click **PDF** to generate a PDF document for one quote at a time

Quoting Tips
1. A quote must be submitted to order for it to be converted to an order
2. Quotes in Submitted, Pricing Requested or Pricing Review status cannot be edited
3. In order to generate an additional quote, add a new row to the group and populate the requested information
4. Co-location addresses will default to Off Net pricing (Co-location override must be selected via Additional Features during the quote journey)
5. From the Quote Summary page, the group quote information can be downloaded into a csv file
6. You can manually add up to 250 locations