



Switched E-Line + | UNI Standalone Quote Job Aid



Port and Access connecting the Customer designed premises to the Verizon Switched Ethernet network.

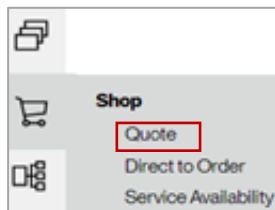
Things to Know

- The existing contract ID field was renamed to Pricing ID. This field indicates whether the pricing is standard contractual or promotional. It is not specific to promotions. When a promotion drives the pricing, it will contain the value of the Promo, but it does not just indicate pricing related to promotions.
- An additional value of "New" is available in the Pricing ID field. Selecting the value of "New" enables a quote to be created without an existing contract. Existing contract IDs will continue to appear as selections in the Pricing ID drop down as applicable.

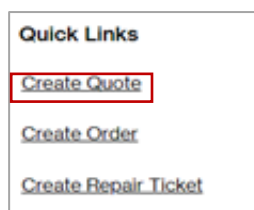
Getting Started

There are **three** ways to create a Quote

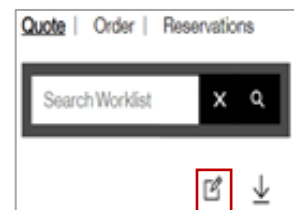
Option 1: From **Shop**



Option 2: From **Quick Links**



Option 3: From **Quote Worklist**





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Quote Configuration

1. Select Product Name: **Switched E Line+**
2. Select Product Offering: **UNI Standalone**
3. Choose **Company** from the dropdown
4. Retain or modify **Group Name** if needed (minimum of 4 characters maximum of 12)
5. Modify **Term** (default is product specific and varies based on product)
6. Select the **Contract ID** from the drop down (selection varies by product)

Quote Configuration

Product Name * Switched E-Line+ 1	Product Offering* UNI Standalone 2	Company * Verizon 3
Group Name* VERUNI2025 4	Term (in Years):* 1 2 3 4 5	Contract ID: * New 6

1. Enter **Location** in the type ahead field, select address from the drop down (green check mark indicates the address validation was successful)
2. The **Access Type** determines if the services will be provisioned On Net (Verizon) or Off Net (Third Party provider) based on the address entered
3. Enter **Speed** (UNI/Access)
4. Click + to add **Additional Features** (if desired)
5. Add **Remarks** (if needed)
6. Click **Get Pricing**

Upload

No.	Location *	Access Type	Speed(UNI/Access) *	Additional Features	Remarks
1	60 HUDSON ST, NEW YORK, NY, 10013, USA 1	Verizon 2	1G/1G 3	+ 4	5

Save Get Pricing 6

Additional Features:

- ☐ Carrier Diversity
- ☐ Collocation Override
- ☐ Telecom Service Priority

Quote Configuration Functions

Upload- Upload or access Address and Generic templates

Delete- Remove one or more rows

Copy- Copy one or more rows

Add- Add one row at a time



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Quote Job Aid

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Quote Summary

Review Pricing:

1. Hover over MRC/NRC to review a breakdown of the price (if needed)
2. Click the checkbox to select the Price Quote
3. Click Accept to acknowledge the budgetary quote
4. Submit Quote
5. Choose the Order Assignee (if desired)
6. Click Submit (this action moves the submitted quote to the Order Worklist to be worked on at a later time) or
7. Click Start Order (this action allows you to immediately begin working on the order)

The screenshot shows the Quote Summary interface. At the top, there are buttons: Download, Refresh, Accept, Edit Group, Delete, Submit, and PDF. Below these is a table with columns: Quote ID, Location, Access Type, Speed, Pricing, Term, MRC, NRC, Status, and Expires. A row is highlighted with the following values: VERUNI2025-001, 60 HUZBON, On-Net Type 6, 1 Gbps/1 Gbps, \$45000.00, 3 Years, \$47500.00, \$0.00, Open, 04-09-2024. Callout 1 points to the MRC and NRC columns. Callout 2 points to the checkboxes in the first two columns. Callout 3 points to the Accept button. Callout 4 points to the Submit button. Callout 5 points to the Assign to Order section. Callout 6 points to the Assignee Name field. Callout 7 points to the Start Order button. Below the table, there are two panels. The left panel has an 'Accept' button (callout 3) and a 'Close' button. The right panel has a 'Are you sure you want to submit this quote?' message and buttons for 'Cancel', 'Submit', and 'Start Order' (callout 7).

Quote ID	Location	Access Type	Speed	Pricing	Term	MRC	NRC	Status	Expires
VERUNI2025-001	60 HUZBON	On-Net Type 6	1 Gbps/1 Gbps	\$45000.00	3 Years	\$47500.00	\$0.00	Open	04-09-2024

Quote Summary Functions

1. Use **Download** to access quote/pricing CSV file
2. Click **Refresh** to reload the page
3. Choose **Accept** to agree to the Price Quote
4. Click **Edit Group** to:
 - Edit or Modify quotes in an Open or Error status
5. Click **Delete** to remove one, several or all quotes
6. Click **Submit** to process and submit the Quote
7. Click **PDF** to generate a PDF document for one quote at a time

The screenshot shows the top navigation bar of the Quote Summary interface. It includes buttons: Download, Refresh, Accept, Edit Group, Delete, Submit, and PDF. Callout 1 points to the Download button. Callout 2 points to the Refresh button. Callout 3 points to the Accept button. Callout 4 points to the Edit Group button. Callout 5 points to the Delete button. Callout 6 points to the Submit button. Callout 7 points to the PDF button.

Quoting Tips

1. A quote must be submitted to order for it to be converted to an order
2. Quotes in Submitted, Pricing Requested or Pricing Review status cannot be edited
3. In order to generate an additional quote, add a new row to the group and populate the requested information
4. Co-location addresses will default to Off Net pricing (Co-location override must be selected via Additional Features during the quote journey)
5. From the Quote Summary page, the group quote information can be downloaded into a csv file
6. You can manually add up to 250 locations