

WorkTime UC Tablet for Android

User Guide

Release 21.2

Document Version 1.1



XO Communications, LLC Guide

Copyright Notice

Copyright© 2016 XO Communications, LLC. .

All rights reserved.

Any technical documentation that is made available by XO Communications, LLC. is proprietary and confidential and is considered the copyrighted work of XO Communications, LLC.

This publication is for distribution under XO Communications, LLC. non-disclosure. agreement only. No part of this publication may be duplicated without the express written permission of XO Communications, LLC. , Inc., 13865 Sunrise Valley Dr., Suite 400, Herndon, VA 20171.

XO Communications, LLC. reserves the right to make changes without prior notice.

Trademarks

Any product names mentioned in this document may be trademarks or registered trademarks of XO Communications, LLC. or their respective companies and are hereby acknowledged.

This document is printed in the United States of America.



Table of Contents

1	About WorkTime UC Tablet for Android	5	
2	2 Get Started		
2.1	End User Steps to Activate Service	6	
	2.1.1 Activate the My Phone Dashboard		
	2.1.2 Activate Using WorkTime UC Tablet client at initial login	7	
3	Main Tabs	8	
4	Contacts	10	
4.1	Contact Card	10	
4.2	Add Contacts		
4.3	Edit		
4.4	Filters	11	
4.5	Sort and Display Order	11	
5	Availability	13	
	Instant Messaging		
6.1	Chat Tab	14	
6.2	Chat		
6.3	Group Chat (Ad Hoc Rooms)	15	
7	Audio and Video Calls		
7.1	Dial Pad Tab	16	
7.2	Make Audio or Video Calls		
7.3	Answer Call		
7.4	In Call Actions		
7.5	Missed Calls and New Messages	18	
7.6	Message Waiting Indicator and Voice Mail Access	18	
7.7	Business Line Call Back	18	
7.8	Contact Name Lookup for Incoming Calls and Call Logs	19	
7.9	N-Way Calling (Conference)	19	
7.10	Call Waiting	19	
7.11	1 New Call	19	
7.12	2 Call Transfer	19	
	3 Call Pull		
7.14			
7.15	5 Swipe between Chat, Audio/Video, and Screen Share Communication Views	20	
8	Call History	21	
9	Side Navigation	22	
9.1	My Status	22	
9.2	Call Settings	23	
	9.2.1 Do Not Disturb	23	



	9.2.2	Call Forwarding	23
	9.2.3	Remote Office	23
	9.2.4	Block My Caller ID	24
	9.2.5	Office Anywhere	24
9.3	Pref	erences	24
	9.3.1	Language Support	24
	9.3.2	Troubleshooting	25
	9.3.3	Device ID	25
	9.3.4	Automatic Sign-in	25
9.4	Help	Page	25
9.5	Sigr	Out	25
10	My Ro	oom	26
10.	1 Gue	st Client	26
11	Searc	h Enterprise Directory	27
12	Scree	n Share	28
13	Multi-	Device Support	29
14	Push	Notifications for Calls	30
15	Other	Features	31
15.	1 Vers	sion Control	31
15.2	2 Priv	acy Management	31
15.3	3 Fire	walls and Network Address Translations	31
15.4	4 Faild	over and Failback	31
15.	5 Sec	ure VoIP Communication	31
15.6	6 Eme	ergency Call Address Change Service	31
	-	9 ,	



1 About WorkTime UC Tablet for Android

WorkTime UC Tablet for Android provides the following communication features:

- Instant Messaging and Presence (IM&P)
- Voice Calling (VoIP)
- Video Calling
- Hosted PBX Call Settings



2 Get Started

In order for a user to operate the client, both XO or customer administrator and the user must enable features in the My Phone dashboard.

The email content is customizable and can be turned off if desired.

2.1 End User Steps to Activate Service

Before the client can be functional in a circuit switched environment, the Mobility feature must be activated using either of these options:

- 1) Using the My Phone dashboard. This method is required if the user has not logged into the dashboard previously.
- 2) Using the WorkTime UC Tablet client. This option is used only if the user has already logged into the My Phone dashboard at least once and reset the temporary, initial password.

2.1.1 Activate the My Phone Dashboard

Users log in to their *My Phone* dashboard and update their password from the temporary password initially provided (follow the normal login procedures as shown in the *My Phone* User Guide).

The user then enables the *Mobility* feature via the *My Phone* User Dashboard. Within the *My Phone* page,

- Add the tablet number in the My Number tab.
- Enable the *Mobility* feature form the *Tablet App* section of the in the *My Features* tab.

Retrieve the WorkTime UC Tablet client username from the *My Features* tab or from the tablet client welcome email.

The user's WorkTime UC Tablet Client password will be the same as the user's My Phone password.





Links to download the client are available in both the email sent to the user, as well as in the *My Features* tab. The user will now need to download the iOS client from the Apple App Store and the Android client from Google Marketplace.

Once the client is downloaded and user signed in (see instructions below in Section 5), the user will be ready to use the client.

2.1.2 Activate Using WorkTime UC Tablet client at initial login

For an end user that has previously logged into the *My Phone* dashboard and reset the temporary password, that user may download and install the WorkTime UC Tablet client by using the links provided in the Tablet client welcome email.

Once the client is downloaded and user signed into (see instructions below in Section 4), the user will be prompted to configure the *Mobility Feature*, setting Alert Click to Dial, Phones to ring, and Answer Confirmation.



3 Main Tabs

When you start WorkTime UC Tablet for the first time, your *Contacts* list is empty. You use the *search* field to find people and add them to your *Contacts* list. Contacts can also be added manually by tapping the **Add** button.

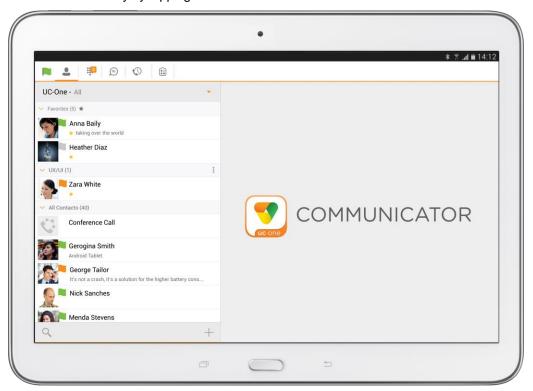
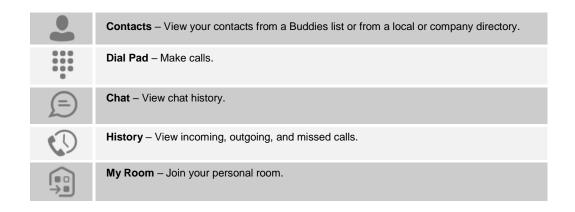


Figure 1 Main View





The main view contains a number of tabs that present information about the contacts and communications options located on the top bar:

- Contacts
- Dial Pad
- Chat
- History
- My Room

NOTE: Settings are available from the side navigation menu.



4 Contacts

The *Contacts* list in the *Contacts* tab can contain different types of contacts as follows:

- Presence-enabled contacts
- Non-presence-enabled contacts

Any contact can be marked as a favorite and it appears at the top of the *Contacts* list in the *Favorites* section.

Presence-enabled contacts are users with an Extensible Messaging and Presence Protocol (XMPP) address. These can be other WorkTime UC Tablet users or users from federated systems such as Google Talk. Non-presence-enabled contacts can be phone or conference numbers. These are also stored on the server and available on all client instances of the user.

Contacts can also be organized in Groups.

The Contacts tab contains the following:

- WorkTime UC Contacts
 - All
 - Online
- Contact Directories
 - Local Address Book
 - Directory

Directory provides the company directory contacts. The *Local* contact list provides the contacts from the local phone book.

4.1 Contact Card

The contact card displays information about a contact based on the contact type. This includes WorkTime UC Tablet contacts, Local address book contacts, and contacts from directory search results.

The user can initiate a call or chat session directly from the contact card. This includes joining other contact's My Room or dialing a My Room audio bridge from a directory contact search result.

If the contact has an associated e-mail address, then the application supports sending an e-mail to the contact by launching the native e-mail client on the mobile device.

4.2 Add Contacts

When you sign in for the first time, there are no contacts on your *Contacts* list. Add a new presence-enable contact at any time by selecting the option *Add Contact* from the plus icon in the left bottom bar. Another way to add new contacts is to use the directory search option from the *Contacts* tab.

In the *Add Contact* screen, enter the contact's information and then select **OK**. By default, your presence information is always shared with a new contact if an XMPP address is provided.



If you receive a buddy request, you can decline or accept it. If you decline the buddy request, you can always share your presence information later by selecting *Subscribe* from the buddy contact card. Note that the contact must accept your subscription request for you to establish the presence relationship successfully.

Add a conference number by selecting the option *Add Conference* from the plus icon in the left bottom bar. In the *Add Conference* screen, enter the conference information and then select **OK** A conference contact is a special contact used for conference bridges to avoid having to remember a PIN code and a conference number, for example, for a recurring conference.

Add a local contact by selecting the *Add Local Contact* option using the plus icon in the left bottom bar. The *Add Local Contact* option opens the native Address Book for adding a new contact in the local phone book.

Add a group in the *Contacts* list by selecting *Add Group* using the plus icon in the left bottom bar. Type a group name, select contacts that you want to be in the group, and then select **Done**.

4.3 Edit

Tap a contact from the *Contacts* list to open a contact card. This is the same for presence-enable and non-presence-enabled contacts.

- Select Edit from action overflow button to open the Contact Information dialog box where you can edit information. This works for both presence-enabled and nonpresence-enabled contacts.
- Select Unsubscribe from action overflow button to remove the presence relationship between you and that contact. This means you do not see the contact's presence information and your contact does not see yours. Select Subscribe to re-establish a presence relationship. An unsubscribed contact remains on the Contacts list and is always shown as "offline".
- Select Remove from action overflow button to remove the contact from your Contacts list.

4.4 Filters

There are four contact filters available from the *Contacts* tab:

- All Shows all Presence-enabled and Non-presence-enabled contacts.
- Online Shows only the presence-enabled contacts that are currently online.
- Local Address Book Shows the contacts from your local phone book.
- Directory Shows the contacts from a company directory (which requires a search).

4.5 Sort and Display Order

The following options in *Preferences* control how contacts are displayed:

- *Display by* display First name or Last name first.
- Sort by sort by First name or Last name.
- Short name format format of the name to be used in chat lists.



NOTE: Asian names - Chinese, Japanese, and Korean (CJK)

On Android, Asian names (CJK) are not dependent on the preceding settings. Asian names are always sorted by Last name and displayed with the Last name first. For Asian names, the short name format is always the full name.



5 Availability

For each contact to which you have subscribed, you can see their availability. Similarly, your contacts can see your availability on their *Contacts* list.

NOTE: Availability can also be referred to as *presence status*, which was the term used in previous releases of WorkTime UC Tablet.

Availability means that your friends are able to see whether you are available, for example, "I'm available" or "I'm busy".

Icon	What it means
	The green availability icon indicates that the user is online and ready for communication.
	The yellow availability icon indicates that the user is online but has been idle or away from their computer for more than ten minutes.
	The red availability icon indicates that the user is busy and does not want to be disturbed.
	The grey availability icon indicates that the user is offline and the only available contact method is calling or chatting.
?	The question mark indicates that a subscription is pending and the contact has not yet approved sharing their availability.
	This icon indicates that the contact is busy on a call. This is an automated availability status.
Ħ	This icon indicates that the contact is busy in a meeting. This is an automated availability status. The <i>Busy – In Call</i> status overrides the <i>Busy – In Meeting</i> status so this one is only seen if there is a meeting but no call.

You can set your own availability by tapping on the availability icon from the status bar in all tabs view. Tapping the availability icon opens the *My status* screen where you can change your avatar, personal message, and availability status.

Your avatar is the picture that represents you in your friends' *Contacts* list and in chat screens. Tapping on an avatar opens a dialog with options to select an existing image, to take a new one with your phone camera, or to clear your avatar.

You can enter a status message in the area next to the avatar. This status text is shown in your friends' *Contacts* list.

If you see the error message, "Chat Unavailable", under any tab, it means that the XMPP connectivity has been lost for chat and availability; however, you can still make calls. In this case, you should contact XO.

The availability update is only triggered by appointments and meetings that are either accepted by the user or made by them. Note that all-day meetings do not trigger an availability change to *Busy – In Meeting*.



6 Instant Messaging

6.1 Chat Tab

Chat shows the list of recent chats since the last login. If User A chats with User B multiple times, their discussions appear as one item in the list.

Tapping the name from the *Chat* list opens the *Chat* view (IM view) in the right pane where new messages can be typed. Old messages are also shown.

New incoming messages are indicated with a notification badge to the right of the name. The icon remains next to the name until the message is read.

Chats are listed so that the newest one is always at the top. Chats are not in alphabetical order and are always listed with the most recent first.

Tapping the **Make all as Read** icon in the navigation bottom bar removes all notification badges from the *Chat History* list. Tapping the **Start Group Chat** icon opens the list of users to select for starting a group chat.

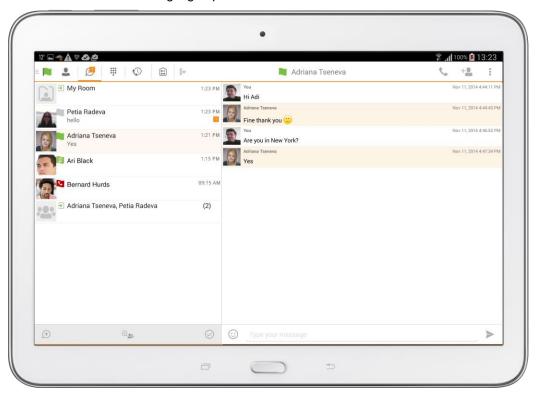


Figure 2 Instant Messaging



6.2 Chat

Start a chat using one of the following methods:

- Tap a contact from the *Contacts* list to open a contact card. From the contact card, choose the chat icon to start a chat.
- From the options provided after a long press on a contact.
- In the Chat History list, tap a contact entry to start a chat.
- From left bottom bar in Chat tab, select the *start new* chat icon.
- From search results, tap a contact to open the contact card and then choose the chat icon

When you initiate a chat, the *Chat* view opens in the right pane. To open chat in full screen, tap the collapse icon to hide the left pane. Selecting any tab from the tab bar or tapping on the expand icon opens the left pane view. Chatting with a contact is possible only when you are both online. If your contact initiates a chat, you see a notification badge on the *Chat* tab and the entry appears on the top of *Chat History* list.

When the chat opens, the name of the recipient is on the top bar and there is a presence icon flag before the name. The recipient messages are presented in the orange background and the user is presented in white background.

A smiley can be added to a message by typing the corresponding character codes or by selecting a smiley icon (the smiley is displayed graphically in the message area).

The text input field in *Chat* uses auto-correct, auto-cap, and spell check based on system settings. Use the system settings to enable or disable these features.

6.3 Group Chat (Ad Hoc Rooms)

Start a group chat using one of the following methods:

- In single chat session, tap the add participant icon to escalate from a single to a group chat.
- From left bottom bar in the *Chat* tab, select the *start group* chat icon.
- In the Chat History list, tap a group communication entry to start a group chat.

When you initiate a group chat, the *Chat* screen opens. More participants can be added later to the chat using the add participant icon. Anyone in the group chat can add participants. The owner can dismiss participants from participant's list options.

A group chat works the same way as a one-on-one chat. All messages from anyone are sent to everyone else. All contacts must be online to be able to participate in a group chat.

A group chat history is saved and is available to view later from the Chat tab.

A user can leave a group chat by selecting the *Leave chat* option from action overflow menu. The chat is marked as "offline" and the user no longer receives messages from the chat. When tapping on the "offline" chat, the user re-joins the room and starts receiving messages. However, the user does not receive the messages that were sent in the chat while the user was outside of the room.

The *Clear History* menu item behaves the same way as the corresponding option in the one-on-one chat and removes the local history.

The **View Participants** button opens a dialog that shows the list of participants in the group chat.

Note that deleting a chat room is supported.



7 Audio and Video Calls

7.1 Dial Pad Tab

The *Dial Pad* tab displays a dial pad and a text field used to enter numbers. The dial pad is one of the options used to make audio or video calls. There are three buttons below the dial pad: Call, Video call, and Dial pad menu that are configurable by XO. The top text field also has a delete button that, when pressed, deletes one character at a time.

A badge notification appears on the *Dial Pad* tab when there are messages in the voice mail box. The voice mail icon under digit one becomes orange when there are voice mail messages. A long press on digit one connects you with your voice mail box. When there are no voice mail messages in your voice mail box the icon is grey.

The dial pad menu can contains two options: Pull call and Retrieve call.

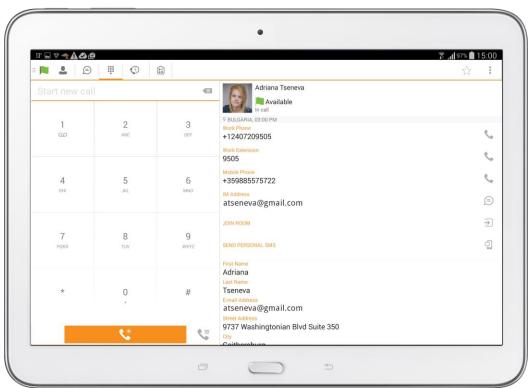


Figure 3 Dial Pad Tab

7.2 Make Audio or Video Calls

You can make an audio or video call using one of the following methods:

- Choose a contact from the contact list to open the contact card and tap on the headset icon for an audio call or the video icon for a video call.
- From search results, open a contact card and tap on the headset icon for an audio call or the video icon for a video call.
- Open the dial pad, enter a phone number, and then tap the Call or Video button.
- On the Call History list, tap a call entry.
- On the Chat screen, tap the headset icon for an audio call or the video icon for a video call.



7.3 Answer Call

An incoming call is indicated with a ringtone. There are two options on the incoming call screen: *Accept* and *Decline*. If you decline the call, it causes the line to sound busy at the caller's end and they know that you rejected the call.

7.4 In Call Actions

You can perform the following actions from the In Call screen:

- End a call
- Mute the microphone
- Open the key pad
- Adjust the volume
- Escalate from an audio to video call
- Downgrade from a video to audio call
- Place a call on hold
- Make a new call
- Transfer a call Attended
- Transfer a call Unattended
- Make a conference
- Transfer a call to a circuit-switched call
- Add more participants (on conference call only)
- Merge two separate calls
- Swap two separate calls
- View participants (on a conference call)



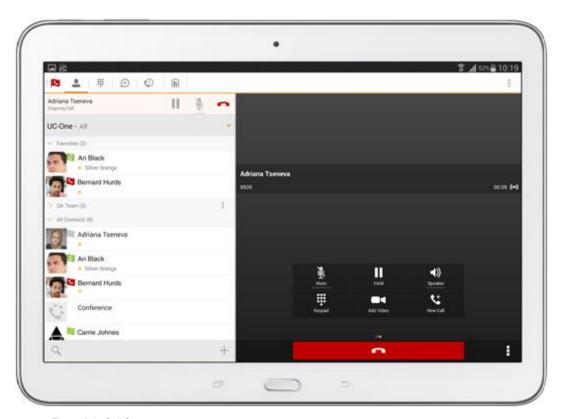


Figure 4 In Call Screen

7.5 Missed Calls and New Messages

Notifications (for example, for missed calls or new messages) are shown as badges on the tab icons.

7.6 Message Waiting Indicator and Voice Mail Access

If you have pending voice mail messages, then the notification bar on the Android device displays an icon and the message, "You have XX pending voice mail messages". By tapping the voice mail notification, the application dials the voice mail access number directly and you can listen to the voice mail messages.

Voice mail is also accessible with a long press of the dial pad "1" key (similar to how it is on a regular mobile dial pad). If voice mail messages are available, then the "1" key changes color. In addition, a voice mail notification is displayed as a badge on the *Call* tab icon.

The number for new voice mails changes depending on how many are open or are new. The voice mail icon in the notification area has an associated badge that shows the number of new messages.

7.7 Business Line Call Back

WorkTime UC Tablet allows you to originate a call using your desk phone or another configured phone or device. This is done using the Call Back functionality on Hosted PBX.

When you select Call Back, your other devices ring based on your configuration.



7.8 Contact Name Lookup for Incoming Calls and Call Logs

When receiving a call, WorkTime UC Tablet searches for the name in the following sources and in the following order: XMPP contact name, Enterprise directories, Local Contact.

P-Identifier header (SIP), and *From* header (SIP). If the number matches one of the contacts, the name is shown on the incoming call screen.

7.9 N-Way Calling (Conference)

WorkTime UC Tablet Mobile supports network SIP-based conference calls. While on a two-way audio or video call, you can add more participants by using the **Conference** button. WorkTime UC Tablet opens the address book on the device to search for and select the new participant. Once the conference is established, the participants are shown on the *Device* screen.

The other way to create *Conference* call or to add participants in an existing *Conference* is to make a *new* second call and select the *merge* option.

7.10 Call Waiting

You can have one active call at any one time if you receive a new incoming call and accept it. There is a dedicated Swap button. Also, tapping a call from the left-side list does the same.

7.11 New Call

The client supports starting a new call while in an ongoing call. To establish a call tap on a *new call* button or choose one of the options in section 7.2 *Make Audio or Video Calls*. After the new call is established, the first call is put on hold. You can swap the two calls or merge them into a conference.

7.12 Call Transfer

The client supports transferring VoIP calls to another party. Two modes of transfer are supported:

- Attended Transfer Establish a call with remote party. Select a contact then choose a number. Select the *call first* option. If the call is successfully established, you can talk with the third party privately before completing the transfer by pressing the complete button.
- Unattended Transfer Establish a call with remote party. Select a contact then choose a number. Select the Transfer option and the transfer is completed.

7.13 Call Pull

Call Pull can be used in scenarios where a user has two endpoints, for example, a VoIP desk phone and a mobile phone with WorkTime UC Tablet. If the user has an active call on the desk phone, this call can be transferred seamlessly to the mobile phone via the Call Pull button. Depending on the application, dialing settings, and service configuration, the call can be pulled as a VoIP or circuit-switched call to the mobile phone. There is no interruption to the voice call.

Call Pull button pulls audio only. The user can pull video calls directly by dialing the feature access code *11 and then selecting the video call button.



7.14 Call Park

The Call Park service allows a "parking" user to park a call against a "parked against" extension. The "parked" user is placed on hold until a user retrieves the parked call. If the call is not retrieved within the provisioned recall time, then the parked call is reverted and presented to the "recall" user.

7.15 Swipe between Chat, Audio/Video, and Screen Share Communication Views

WorkTime UC Tablet provides the ability to switch between Chat and Audio/Video communications sessions for own My Room, other users' My Room, or two-way chat. The ability to switch between sessions is indicated by the presence of dots at the bottom of the screen. The user can perform a swipe to switch between the sessions.



8 Call History

Call History can be accessed from the *History* tab. WorkTime UC Tablet saves a call history for placed, received, and missed calls.

On the list of calls, there are icons indicating whether a call was incoming, outgoing, or missed.

The list of the call items consists of an icon showing what kind of call it was (a green arrow means incoming, a blue arrow means outgoing, and a red arrow means missed). It also shows the name, number, *Unavailable* status for the caller, and below the name, it shows the number, if available. To the right, is the date of the call and the time the call was initiated.

Call History makes it easy for you to redial and call back when you miss a call or when you want to dial a contact with whom you have recently spoken.



9 Side Navigation

The side navigation contains the following items:

- My status
- Call settings
- Preferences
- About
- Help
- Sign out

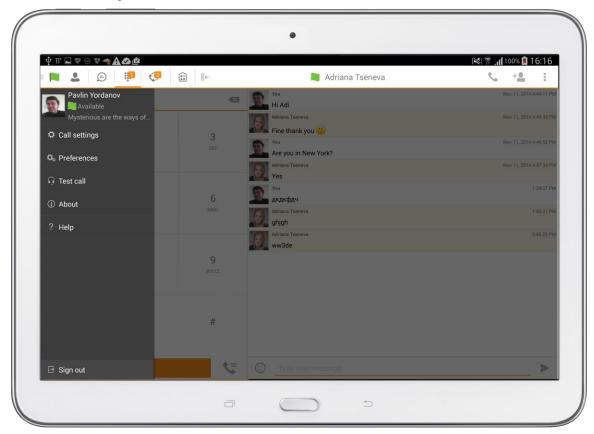


Figure 5 Side Navigation

9.1 My Status

You can set your own availability status by tapping on your personal status from the side navigation. It opens the *My Status* screen where you can change your avatar, personal message, and status.

NOTE: Availability can also be referred to as *presence status*, which was the term used in previous releases of WorkTime UC Tablet.



Your avatar is the picture that represents you in your friends' *Contacts* lists and in chat screens. Tapping on an avatar opens a dialog with options to select an existing image, to take a new one with your device's camera, or to clear your avatar.

NOTE: In order to set an avatar when WorkTime UC Tablet is working inside an Android for Work profile, a Camera application inside the Work profile should be installed on the device. The system administrator should provision such an application for the given Work profile and the user should install it prior to initiating an avatar change action.

You can enter a status message into the area next to the avatar. This status text is shown in your friends' *Contacts* lists.

If you see the error message "Chat Unavailable" under any tab, it means that XMPP connectivity has been lost for chat and presence; however, you can still make calls. In this case, you should contact XO.

9.2 Call Settings

The client supports the following Hosted PBX service management features, allowing Hosted PBX supplementary services to be turned on or off using the native client *Preferences* window:

- Do Not Disturb
- Always forward
- Forward when busy
- Forward when no answer
- Forward when not reachable
- Remote Office
- Block my caller ID
- Office Anywhere
- Dialing service
- VoIP calls
- Simultaneous Ring
- This phone number

9.2.1 Do Not Disturb

When you activate this service, all calls are typically blocked by the server and sent to voice mail.

9.2.2 Call Forwarding

By tapping on a different *Call Forward* option, you can enter a number to forward your calls as follows: Call Forward Always, Busy, or When Unreachable.

9.2.3 Remote Office

This service allows the use of any phone as the office phone from a charging and numbering perspective. For instance, a hotel room phone can be used as the office phone.



Enable Remote Office and specify a phone number to be used as the Remote Office number.

9.2.4 Block My Caller ID

You can hide or display your number when calling or communicating with other parties or contacts. To hide your number, set to "Enable". To show your number, set to "Disable".

9.2.5 Office Anywhere

Office Anywhere simplifies communications for on-the-go users and remote users by extending the features of a desk phone to any other fixed or mobile device, regardless of the network or handset manufacturer. Callers dial one number and can reach you on any phone the user chooses. A desk phone, cell phone, and/or a soft phone can ring simultaneously.

Voice call continuity is possible with the ability to move live calls from one device to another without hanging up.

Add locations (numbers) that can be used in the service using the **Add New Location** button. Use the *Alert all locations* to activate parallel ringing.

Select *Diversion inhibitor* to prevent a call ending up as a voice mail, which can be problematic, for example, in conference call situations.

Select *Answer Confirmation* to receive a separate audio prompt when answering a call from that number (location). It may be useful in cases where, for example, mobile numbers are being used to prevent incoming calls going to mobile voice mail since the call will be ended without going to voice mail if the answer confirmation is not provided.

Select *Call Control* to enable the server platform to provide mid-call services such as Call Transfer and Conferencing for that number (location).

9.3 Preferences

The client supports the following preferences:

- Language
- Device ID
- Automatic sign-in
- Troubleshooting

9.3.1 Language Support

The client is prepared for localization and can be delivered in any language. Currently, the client is available in:

- U.S. English
- French
- French (Canadian)
- German
- Italian
- Spanish (European)
- Spanish (Latin America)
- Korean



- Japanese
- Chinese

Additional languages are available upon request as part of a customization project.

9.3.2 Troubleshooting

The troubleshooting function can be used if there are issues encountered with the application. It collects and sends diagnostic information to a predefined support email address that is configurable via the branding process. This helps support personnel to identify the issues. The information sent consists of the application and media engine diagnostic logs.

Troubleshooting is managed by a menu entry in *Settings*. It can be accessed from two places in the client:

- From the Settings button on the Sign In screen This opens the screen that contains the help and troubleshooting-related entries. This can be used before the user has signed in, which is most often for cases when a user has issues with signing in or with connectivity.
- From the *Preferences* screen, accessible from the side navigation. These are available while the user is logged in.

9.3.3 Device ID

WorkTime UC Tablet has the ability to lock the user to a single desktop or mobile device so that the software cannot be used on other hardware. The Android user can copy the Device ID from *Preferences* before signing into the application and provide it to the company administrator. The administrator locks WorkTime UC Tablet to the reported device and the user can sign in only from this device.

9.3.4 Automatic Sign-in

The user can choose to sign in automatically with WorkTime UC Tablet client with a default account when the client is started. Together with the functionality to start WorkTime UC Tablet automatically at system startup, this makes it easier for users to remember to sign in and be available for communication.

9.4 Help Page

The client provides web-based help that can be launched from the Settings view.

9.5 Sign Out

You can sign out at the bottom of the left-side navigation drawer.



10 My Room

My Room is an always available and a permanent room that you can use to chat with anyone that joins.

My Room is accessible using the My Room icon in the Tab bar.

You can add more participants using the add participants icon or they can join your room from your contact card. Once participants join the chat room, they can tap on the **Call** button of that screen to automatically join the conference.

My Room uses your permanent chat room, permanent collaboration room, and a conference bridge (audio or video). All My Room sessions start as chats but a call can be added to the session while in progress.

Others join your room by clicking on your name in their *Contacts* list and by selecting *Join Room* from the contact card.

You can dial into another contact's My Room audio bridge from the directory contact card.

10.1 Guest Client

This Guest Client feature is specifically intended for users outside of the company. WorkTime UC Tablet users can invite Guest Client users to their My Room by selecting *Copy Guest Join Link* from the My Room menu button on the top right corner. The copied link delivery is outside the scope of UC-One (that is, e-mail).

Guest users can join a session with audio in the web browser by requesting a Call Back using the provided dial-in number and conference PIN. They can also use group chat and sharing inside the web browser. However, guest clients do not have the private chat possibility and they can see the chat history of messages that occurred after they joined the session.

The My Room owner is prompted to *accept* or *reject* guest client users joining My Room sessions.

A Guest Client user invitation can be revoked by selecting *Reset Guest Link* from the My Room menu button.



11 Search Enterprise Directory

The client supports a directory search of the Hosted PBX enterprise directory. The search is performed in a separate input field in the *Contacts* tab. Tapping the search icon opens the search view and after a search, the enterprise directory search results are displayed with the names and numbers.

The default starting screen for a search shows the screen when the user has pressed the search icon. Typing in characters starts the filtering process through the contacts. The search is performed in the directory list. Pressing the back key minimizes the keyboard, hides the search bar, and empties the search result.

A long press on a name opens the context menu and hides the keyboard but keeps the search bar with the characters. A short press opens the contact card.

The context menu contains the following options for the directory list:

- VoIP call
- Video call
- Contact details



12 Screen Share

WorkTime UC Tablet for Android supports viewing a Screen Share session initiated on Desktop. When a Screen Share invitation is sent via Desktop WorkTime UC Tablet, the badge notification appears on the main bar and in the chat list view. Selecting the entry with screen sharing from chat list opens a communication pane with the share by default. The user can return to the chat / call (if present) with a swipe. When the share is paused, the Screen Share view remains active showing the last image that was shared.

Viewing Screen Share is available in all communication modes:

- My Room
- One-to-one chat
- Ad Hoc group chat room (MUC)



13 Multi-Device Support

WorkTime UC Tablet provides support for users with multiple devices. This includes several features:

- Chat invitations are sent to all devices.
- Retrieving one's own presence notifications, when another client updates the user's presence. The client updates its own status based on the information it receives from the server.
- Accepting a shared presence invitation in one client is also recognized by another client, and both clients start receiving presence updates.
- A new presence subscription made in one client is recognized in another. If the contact blocks the invitation, there are presence notifications from the server to all of the user's clients indicating that the subscription was terminated, and this information is shown to the user. If the client receives two presence authorization requests from two or more devices for the same user, it only shows one request to the user.
- Removing a contact from a Contacts list in one device is recognized in another client, and the Contacts list is updated (that is, the contact is removed) in the other client as well.



14 Push Notifications for Calls

WorkTime UC Tablet supports Push Notifications (PNs) for Incoming Calls.

This feature leverages support on the Hosted PBX Application Server to send Push Notifications to mobile applications over Google Cloud Messaging (GCM) services.

Mobile client applications use Push Notifications to get alerted for incoming calls and accepting the call as VoIP.

When there is new call, Hosted PBX sends a Push Notification to the client, which is presented to the user as either OS-specific visual notification or in the user interface of the client application.

From a user experience standpoint, accepting a call works in the same way for both pushenabled clients and non-push-enabled clients. On Android, the call is presented to the user with an application-specific *Incoming Call* screen with Answer and Decline buttons.

Outgoing VoIP calls are performed with SIP registration on demand, which is transparent to the user. The SIP registration is done only when the user initiates the VoIP call.

In addition to Push Notifications for new calls, the solution also supports Push Notifications for new voice mail.



15 Other Features

15.1 Version Control

Version control is supported using the Google Play mechanisms. When a new release is available, the old version is removed from the store and users of the previous version are notified about the update possibility.

15.2 Privacy Management

WorkTime UC Tablet supports authentication with a user name and password for different services and servers requiring authentication. For convenience, the end user can save a user name and password for different realms.

When the end user adds contacts to the *Contacts* list, these contacts receive a *New Subscriber* dialog asking whether they allow the end user to see their presence. This information is stored in this contact's presence policies.

At any time, the user can edit the presence policies (which are stored on the server). The user can see all contacts that are allowed to view the user's presence (white list) and users that are not allowed to view the user's presence (blacklist). This feature requires a compatible presence server.

15.3 Firewalls and Network Address Translations

The client supports *rport* (*RFC 3581*) for Network Address Translation (NAT) traversal and using the client behind a firewall. However, it is assumed that the client is mainly used with a session border controller (SBC), which also provides support for NAT traversal for several key features, such as calling (that is, currently unlikely to work without an SBC).

15.4 Failover and Failback

The client supports failover and failback mechanisms for all of the used protocols: Xsi, XMPP, and SIP. This feature adds the following:

- Detect multiple connection endpoints (per protocol)
- Order connection points by priority
- Connect to the highest priority connection point
- Reconnect to the next connection point by priority one (if there is a problem with the primary connection point)
- Provide a failback mechanism to switch back to the primary, (which is the highest priority connection point)

15.5 Secure VoIP Communication

The client supports secure VoIP communication, using encrypted call negotiation and media streams. Mandatory, preferred, and optional secure modes are supported.

15.6 Emergency Call Address Change Service

Depending on settings, a special dialog can be shown at login asking if the physical address should be updated. If not, login proceeds normally. If the user replies "yes", a web browser opens with the possibility to update the physical address for emergency calls. Once the address update is complete, the user can return to the client and continue with the login.



Depending on settings, a separate Emergency Call Address Change Service (ECACS) menu item may also be visible in the application. This menu item allows the ECACS service to be invoked at any time after login.



16 Acronyms and Abbreviations

APN Access Point Name

ACD Automatic Call Distribution

CC Country Codes

CLIP Calling Line Identification Presentation
CLIR Calling Line Identification Restriction

CS Circuit Switched

DSCP Differentiated Services Code Point

ECACS Emergency Call Address Change Service

FMC Fixed-Mobile Convergence

GCM Google Cloud Messaging

HTTP Hypertext Transfer Protocol

HTTPS Hypertext Transfer Protocol Secure Sockets

IM&P Instant Messaging and Presence

IP Internet Protocol

NAT Network Address Translation

PBX Private Branch Exchange

PIN Personal Identification Number

PN Push Notification

QoS Quality of Service

RCS Rich Communication Suite

RTCP Real-Time Control Protocol

SBC Session Border Controller

SIM Subscriber Identity Module

SIP Session Initiation Protocol

TN Telephone Number

ToS Type of Service

UC Unified Communication

UI User Interface

URI Uniform Resource Identifier
URL Uniform Resource Locator

VM Voice Mail



VoIP Voice Over IP

VPN Virtual Private Network

XMPP Extensible Messaging and Presence Protocol

XR Extended Report

Xsi Xtended Services Interface